

Olive G. Pettis Library, Goshen, NH
Minutes of Trustees Meeting
April 15, 2013
FINAL

1. Roll call and approval of agenda

Present: Don Bailey, Vice-Chairperson; Tracey Bevilacqua, Trustee; Steve Belden, Treasurer; Bea Jillette, Alternate Trustee; Bonnie Belden, Secretary; Cynthia Phillips, Librarian. Absent: Jonathan Purick, Trustee and Lilyan Wright, Alternate Trustee. Bea was granted voting privileges.

BUSINESS:

2. Review minutes of March 19: Minutes were adopted with no changes.

3. Treasurer's report: Steve reported that the audit on April 2 went well. He reviewed the agreed-on procedures that we instituted for tracking this year's finances. The balance is now \$5224.84 in the main budget. The miscellaneous account balance is \$4802.46 after the Rabies Clinic. Steve reported the expenditures that have been made in each line item to date. The treasurer's report was accepted. A donation of \$50 will be sent to the fire department for their help on the Rabies Clinic.

4. Correspondence: There was no correspondence reported. An updated Trustee Contact List will be emailed to trustees with the minutes.

5. Recommendations on purchase of furniture, etc.: It was suggested that we purchase some needed items with the money that was donated as a result of the mailing in October. We'll look into the purchase of 2 floor lamps, a child's rocking chair, a bike rack, and a vacuum cleaner. Although we had wanted armchairs, they will be put on hold for now, until we know the cost of the other items.

6. Librarian's report: Cyndi distributed materials on a variety of topics.

- Grant possibility from The Libri Foundation
- Publicity regarding National Library Week (*Union Leader* article and press release from Nhais)
- Workshops for trustees on cultural resources and space planning
- Summer reading program, "Beneath the Surface"
- Information for potential future presentations
- There will be a folder in the library with other ideas for possible programs. Trustees should come in and go through these.

Cyndi spoke of other upcoming events and ideas.

- IDEA—Have folks bring a potluck dish and have "dinner and a movie" for adults.
- There is a plan for a gardening program by Kathy Shinnors in May.
- Lilyan Wright will present on her trip to Cambodia and Vietnam on June 8 (tentative).
- Teen book sales will be held on May 25 and July 6.
- Summer Library Camp will be August 5-9.
- Several possible dates were selected for a visit from Bobbi Slosser to come and show us how to use the downloadable books from OverDrive, the state library's downloadable books subscription. They are Wed., May 8 @ 3:00; Sat., May 11 or Sat., May 18, with time TBD.

- IDEA---Try a different time for a preschool reading time. One Friday morning per month at 10:00 was suggested.
- There was a request to look at the “collection development” portion of our Operational Policies once again. We will do this at our next meeting.

7. Other business: Don wrote up summaries of our two March events, the Rabies Clinic and the Easter Egg Hunt.

- Follow-up on Rabies Clinic: Thirty-one pets were vaccinated. We brought in \$310, of which \$155 was paid to the vet, and a donation of \$50 will be made to the fire department for their assistance. We netted \$105.
- Follow-up on Easter Egg Hunt: About 30 children attended. They gathered eggs, counted them for prizes, and played relay games. A number of books and prizes were given out to participants and refreshments were enjoyed. A great time was had by all.

8. Election of Officers: This will be held next month when Jonathan is present.

8. Adjournment: The meeting adjourned at 8:25. The next meeting will be May 21.

Respectfully submitted,

Bonnie Belden
Secretary