

Olive G. Pettis Library, Goshen, NH
Minutes of Trustees Meeting
March 21, 2013
FINAL

1. Roll call and approval of agenda

Present: Don Bailey, Vice-Chairperson; Tracey Bevilacqua, newly elected Trustee; Steve Belden, Treasurer; Jonathan Purick, Trustee; Bea Jillette, Alternate Trustee; Lilyan Wright, Alternate Trustee; Bonnie Belden, Secretary; Cynthia Phillips, Librarian; and guest Joanne Chilson.

BUSINESS:

2. Review minutes of January 15: There was one change made. Minutes were adopted.

3. Treasurer's report: Steve reported a balance of \$1572.37 in the main budget, from the funds that were encumbered from 2012. This amount will be used for expenses until the first town allocation check in April. Steve reported the expenditures that have been made in each line item to date. We discussed how to save \$648 that was cut from our budget.

4. Correspondence: There was no correspondence reported. However, a new trustee contact list is needed. Bonnie will do this.

5. Discuss future activities:

- a. Rabies Clinic--Bea made posters for both the Easter Egg Hunt and the Rabies Clinic and they were brought to G-L School for distribution. Claremont Veterinary Clinic was contacted for verification of the date. The fire station will be open and the town office will be open for registrations.
- b. Easter Egg Hunt—Steve will call on Monday to reserve Town Hall. We'll meet to hide Easter eggs at 8:00-8:30 on Saturday. Lilyan will do games and prizes. Refreshments will be juice boxes (Don) and donut holes (Bonnie).

6. Librarian's report:

- Cyndi has added three new titles by local authors.
- The teens are working on power point presentations for a contest, which will take place in the fall.
- The teens want to restart movies, one per month, and would like to include different audiences.
- The teens will have their second book sale in April, a third in June and a fourth in August.
- The teens would like to have passes to museums and other places of interest.
- Bobbi Slosser (State Library technology consultant) would like us to submit paperwork for ebooks on Overdrive. She asked that we pick 3 options of dates for training. We'll decide this at next meeting.
- Once per week Cyndi will send trustees listserv information (emails from state library) for our review.
- The librarian would like to give reports once per quarter in lieu of monthly.
- Additional policies on chewing tobacco and electronic cigarettes will need to be written and added to present policies.

7. Elect officers: There was some discussion, but we did not arrive at a slate of officers. We'll revisit this next time.

8. Other business

- Cleaning the library—Plans were made for some trustees to clean the library on Monday.
- Library Trustees Conference—Those who want to attend filled out registrations and gave them to Steve. He'll send them in with a check. We ensured that all workshops will be attended by someone.
- Operational Policies---The changes that have been made over the last months were brought to vote. Steve moved and Jonathan seconded to accept policies with changes. The motion passed.

9. Adjournment: The meeting adjourned at 8:28. The next meeting will be April 16.

Respectfully submitted,

Bonnie Belden
Secretary