

Olive G. Pettis Library, Goshen, NH
Minutes of Trustees Meeting
February 19, 2013
FINAL

1. Roll call and approval of agenda

Present: Mary Wirkkala, Chairperson; Don Bailey, Vice-Chairperson; Steve Belden, Treasurer; Bea Jillette, Alternate Trustee; Lilyan Wright, Alternate Trustee; Bonnie Belden, Secretary; Cynthia Phillips, Librarian; Trustee Jonathan Purick came late.

The meeting was called to order at 6:30 p.m. by Mary Wirkkala. The agenda was accepted. Bea was granted voting privileges until Jonathan's arrival.

BUSINESS:

2. Review minutes of January 15: There were no changes. Minutes were adopted.

3. Treasurer's report: The current balance in the main account is \$2851.20. The miscellaneous account balance is \$4647.46. The report was accepted. A bill from EssCor for computer maintenance and repair was paid from miscellaneous funds.

4. Correspondence: Steve had correspondence with representatives from EssCor and from Magee regarding recent billings.

5. Emails from Cyndi:

- a. Everyone On campaign—This campaign involves computer outreach to the community. Cyndi has been providing computer training to a homebound person. There was discussion about how we might be able to offer beginner computer classes for adults as Arthur Jillette did in the past. Several names were suggested as potential instructors for this. One person is considering it.
- b. House Bill (HB) 436—One purpose of this bill was to give selectmen the right to operate libraries under certain circumstances. Due to representation at the hearing by a large number of trustees and librarians, the bill was filibustered and stayed in committee.

6. Report on activities completed or in progress:

- a. Humanities program on the Chinook Dog, with Bob Cottrell on January 26—The informational program on the New Hampshire state dog was well attended and enjoyed by approximately 50 people, including some children who enjoyed sitting in the dogsled.
- b. Status of the flag holder for the "Open" sign— This is temporarily on hold because Cyndi would like to place matching brackets on the porch.
- c. Storage of the "Trustees-Only" documents— Mary provided a bag pouch with a lock for this purpose. It will be placed in the trustee drawer in the file cabinet in the library and be used for confidential records.
- d. Teen Book Sale--The teens held a book sale on Saturday, Feb. 16 and netted about \$150.

Jonathan arrived.

7. Discuss future activities:

- a. Rabies Clinic— This will be held on March 23 from 10:00-12:00 a.m. The library will be open for registrations, the fire station for the immunizations and Cindy Williams will open the Town Office for licenses. The fee will be \$10. Bea will make posters. Don, Steve and Lilyan will work at the clinic.
- b. Calendar of activities for 2013—Bea distributed an updated draft that contains all of the

activities planned for 2013. The calendar will be used for scheduling and planning.

- c. **Easter Egg Hunt**—This will be held on March 30. Lilyan will hide the eggs and plan games. Steve will get the eggs out of storage. Softcover books will be purchased and awarded as prizes to the children who attend.

8. Discuss strategies for keeping within the 2013 budget: Possible strategies were discussed and a plan was made to implement several of the ideas.

9. Librarian's report: The librarian went home sick so there was not report.

10. Changes to Operational Policies: A number of additions and changes to Operational Policies were discussed. Changes were made and will be reviewed once again before voting on them.

12. Adjournment: The meeting adjourned at 9:30 p.m. The next meeting will be on Tuesday, March 19, 2013 at 6:30.

Special thanks were given to Mary Wirkkala who is not seeking another term for her term of office as trustee and particularly for her work as chairperson.

Respectfully submitted,

Bonnie Belden
Secretary