

TOWN OF GOSHEN  
PLANNING BOARD  
FINAL MINUTES  
OCTOBER 4, 2011

MEMBERS PRESENT: Chairman Allen Howe, Vice Chairman John Wirkkala, Rich Moen, and Select Board Representative Bob Bell,

OTHERS PRESENT: Selectman Ed Anderson, Sr., Sandy Sonnichsen, Dan Peterson, and John Herr.

Special Note: Due to a PSNH power outage, Dan Peterson offered to set up a generator so the Planning Board could meet in the Fire Station. A notice was posted on the Town Hall door describing the location of the meeting. Thanks, Dan! It seems terribly unprepared for an emergency that the Town Hall doesn't have an in-place backup generator system.

AGENDA ITEM # 1: Energy Technical Assistance and Planning (ETAP)

The August 19, 2011 draft report prepared at no cost to the Town by Peregrine Energy titled "Energy Efficiency Opportunities for Town Facilities Goshen, New Hampshire" was reviewed. The purpose of the review was to provide feedback and questions so the report could be finalized. After the report is finalized, additional opportunities will be provided for public input regarding the recommendations.

Mr. Bell and Ms. Sonnichsen are the ETAP representatives. Ms. Sonnichsen will prepare a letter to Peregrine Energy itemizing feedback and questions organized by Town facility. These questions will include:

Town Hall

- Why were programmable thermostats not recommended for the Admin/Police Office and the Town Clerk office?
- Can Admin/Police Office and Town Clerk office be set up on separate thermostats?
- The furnace is 1980 vintage. What cost/cost savings might be realized by replacing it?

Fire Station

- What about use of passive solar air exchange units for improving air quality?

Library

- There was discussion about the status of wall insulation (i.e., had it settled or deteriorated) given Peregrine's findings on energy consumption. John Herr used the Town's thermal camera to examine external wall heat loss. Imaging indicated wall

insulation was in place, but there was obvious heat loss in areas noted for sealing by Peregrine Energy.

#### Town Garage

- Peregrine Energy had discussed at the site visit complete replacement of the metal “skin” and complete spray foam interior insulation, but did not cost out this approach and corresponding energy savings. They will be asked about this option.
- Also mentioned at the site visit was use of passive solar air exchangers for improving interior air quality. No cost/savings were noted in the report. They will be asked about this option.
- While on-site they discussed a waste oil furnace, but it was explained no significant source of waste oil was readily available. They will be asked to clarify if the existing furnace should be replaced with some other more efficient propane furnace or an oil furnace or if it is fine, as-is.

#### Grange Hall

- John Herr will use the thermal camera to examine walls for heat loss, but it is expected he will find that walls are not insulated.
- Peregrine offered priorities for insulation (attic, walls, crawl space), but did not include costs. Since the building is only minimally used at present, there are not a lot of energy costs to off-set.

The Town must also determine Peregrine Energys timeframe for providing assistance with development of request for proposals for identified improvements. That schedule will help the Town determine how to proceed with obtaining public input and prioritizing improvements.

There was a discussion about the need for long-term data entry of energy data and for monitoring energy consumption. At present Ms. Sonnichsen will continue to perform these tasks, but the data entry component would more logically be completed by staff who handle the bills.

#### AGENDA ITEM # 2: George Grant minor subdivision final plat

The board signed the mylars and additional paper copies for the subdivision previously approved. Mr. Grant has paid in full for the subdivision application and notifications.

#### AGENDA ITEM # 3: Davis excavation Site annual inspection schedule

The annual site inspection will occur October 12 at 3:30 pm. Board members will meet at the entrance to the site on Lear Hill Road.

#### AGENDA ITEM # 4: Unity Planning Board notice

Mr. Howe informed the board he had received a notice from the Unity Planning Board that they will be holding a hearing October 5 on a request for permit renewal for the Bridge Excavation site. Mr. Howe did not know the purpose for the permit; it could simply be for reclamation activities. Mr. Howe and Mr. Wirkkala will attend.

AGENDA ITEM # 5: 2012 Budget & Capital Reserve submission due 11/14/2011:

The board had no changes to the proposed draft 2012 budget. Mr. Howe will submit it as final. The total request is for about \$6,100; a reduction of about \$2,400 from the 2011 request. The reduction was primarily due to completion of Master Plan contracts in 2011.

AGENDA ITEM # 6: Correct 9/27/2011 Draft minutes:

This item was tabled until next meeting.

AGENDA ITEM # 7: Other Business:

Mr. Wirkkala informed the board about the Fall 2011 UVLSRPC Planning and Zoning conference to occur 10/29/2011 in Grantham. It is a full day session and includes sessions that would be useful for Planning and Zoning Board members. The cost is \$45.

Mr. Moen made a motion to adjourn, Mr. Wirkkala seconded, and all were in favor to adjourn at approximately 9:30 pm

SUBMITTED BY:

Allen Howe, Chair  
Goshen Planning Board